Toyama Medical Journal
Instructions for Authors

1　Introduction

Toyama Medical Journal is the official publication of the University of Toyama medical association.

2　Types of papers

Reviews, original articles, case series, case reports, short communications and meeting abstracts held in and around Toyama prefecture will be considered.

3　Formatting guidelines

a) Article structure

Papers should be set out in the following order: title page, abstracts, text, references, tables and figures. The data and two sets of printed manuscripts must be sent to the editorial office. Manuscripts which are written by non-native English writer must be proofread by language services and required to provide a certificate in proofreading.

b) Format of printed out

Manuscripts should be written by use of wordprocessing software. Text should be written in double-spaced. The number of tables and figures is up to five in total.

c) Title page

The title page must have the category of the article (for example "original article"), the complete title of the paper, name(s) of author(s), affiliation(s) , key words(up to five), running title, number of pages of text, number of tables and figures, order of reprints (50 copies in a unit).

d) Abstract

Abstract must be written in 200 words and printed in double-spaced.

e) Text

Authors should use the following subheadings to divide the sections of their manuscript: Introduction, Materials and Methods, Results and Discussion. Heading in the text must be written as follows.

I, II, ……, A, B, ……, 1, 2, ……, a, b, ……,
(1), (2), …….

Acknowledgments should be placed at the last section of the text.

f) Scientific names

Scientific names should be underlined.

g) Abbreviations and units

All abbreviations should be fully explained at their first occurrence in the text.

All measurements should be expressed in metric units, SI units.

[Length] m, cm, mm, μ m, nm, Å

[Weight] kg, g, mg, μ g

[Square] m^2, mm^2

[Cubic measure] m^3, cm^3 , mm^3

[Volume] l, ml, μ l

[Mole number and concentration] mol, mmol, μ mol, nmol, pmol, M(mol/L), Eq, N(normal), %

[Time] d, h, min, s, ms, μ s

[Temperature] ℃

[Pressure] mmHg, mber

[Electricity] V(volt), A(ampere), Hz(cycles/sec)

[Radiation] Ci, cpm, r

[Optical isomer] d-, l-, dll

[Administration] iv, ip, im, sc, po

[Statistics] SD, SEM

[Others] g(gravity), LD_{50}, ED_{50}

h) Reference

In the text, references should be cited using superscript Arabic numerals in the order in which they appear. If the work has equal to or more than five authors, list the first three authors followed by et al. The reference list should be written following the examples given below. Journal names should be abbreviated according to INDEX MEDICUS (http://www2.bg.am.poznan.pl/czasopisma/medicus.php?lang=eng).

Journal articles

1) Kimimura K., Takatsu T. and Ahmed A.: A survey of mosquitoes in Karachi area, J Pak Med Assoc. 36: 181-188, 1986.

Book

2) Nakata T. and Katayama T.: Changes in human adrenal catecholamines with age. In: Urology (Jardan A. ed.) : 404-406. International B'Urologie, Paris, 1986.

i) Figures and tables

All figures and tables should be cited in text in

consecutive numerical order. The printout of them should be attached in order after the last page of the text. Each table and figure should not extend beyond one page.

4　Peer review and acceptance

Every article has been peer reviewed. Acceptances are decided by editorial board of the University of Toyama medical association.

5　Proofreading

The purpose of the proof is to check for typesetting or conversion errors. Substantial changes in content are not allowed without the approval of the editor

6　Publication charges and reprints

Page charges: ￥5,000 for a page up to six pages, ￥9,000 for a page from seven to ten pages. When the paper has more than 10 pages, the charges of reprints (included postage charges) are informed through a charge sheet. Color prints are available for extra charges.

7　Submission of manuscripts

Authors should send the manuscript files and prints to the Editorial Office of Toyama Medical Journal.